

City of Palm Coast, Florida Agenda Item

Agenda Date: August 1, 2023

Department	PUBLIC SAFETY	Amount
Division	FIRE	Account #
Subject: APPOINT ONE MEMBER TO THE VOLUNTEER FIREFIGHTER PENSION BOARD		
Presenter: Kyle Berryhill, Fire Chief		
Attachments: 1. Application - Daniel Hackney 2. Application - Robert MacDonald 3. Application - Donna Stancel		
Background: The City of Palm Coast Volunteer Firefighters' Pension Fund Board requires City Council to appoint two Board Members. Board Member Robert MacDonald's term expired May 30, 2022. Mr. MacDonald has reapplied and would like to be reappointed. Two other applicants, Mr. Daniel Hackney and Ms. Donna Stancel have applied. The intent of the Board is to serve as the Volunteer Firefighters' Retirement System Plan Administrator and the Trustee of the Fund. In addition, the general administration, management, and responsibility for the proper operation of the system shall be vested in the Board. The Board is responsible for administering the trust fund. Section 175.06, Florida Statutes mandates that the pension plan be administered by a five (5) member Board. Two (2) of the five (5) members are to be appointed by City Council; two (2) are elected by the Volunteer Firefighters and the fifth member is chosen by the majority of the previous four (4) members. Statute sets the term of the office at two (2) years for all members; however, there are no term limits. Staff advertised in the media outlets, as well as posted on the City website and contacted the association members as well. There were four applications received, one did not qualify due to residency requirements. Applications were received from Daniel Hackney, Robert MacDonald, and Donna Stancel. Background checks were conducted and are available in the Human Resources office for Council's review.		
Recommended Action: APPOINT ONE MEMBER TO THE VOLUNTEER FIREFIGHTER PENSION BOARD		