

**AMENDMENT ONE
BETWEEN
NORTHEAST FLORIDA AREA AGENCY ON AGING, INC. D/B/A ELDERSOURCE
AND
FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS**

THIS AMENDMENT, entered into between the Northeast Florida Area Agency on Aging, Inc. d/b/a ElderSource and Flagler County Board of County Commissioners (Contractor), hereby amends contract A026-FCBCC.

WHEREAS, the purpose of this Amendment is to increase services and funding, amend contract language and replace attachments of contract A026-FCBCC. The total contract amount of **\$396,201.47** is hereby increased by **\$10,642.49**. Total contract amount is hereby amended to read **\$406,843.96** wherever stated throughout the contract.

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

1. Attachment I, Section II.D.3.d., Administrative Responsibilities, is hereby replaced.
 - d. Establish and enforce written policies, procedures, and standards in accordance with state and federal requirements for the procurement and/or purchase of goods and services to ensure an open and competitive process. On or before July 1, 2026, the procurement of commodities or contractual services, in excess of \$35,000, using funds from this contract must comply with section 430.09, F.S.
2. Attachment I, Section II.E.1.d., eCIRTS Cleanup Reports, is hereby replaced.
 - e. At a minimum, the Contractor must run monthly eCIRTS cleanup reports, complete necessary eCIRTS data cleanup, and submit the Program Income data quarterly to ElderSource. The Contractor will also submit a confirmation to ElderSource once these efforts are completed.
3. Attachment I, Section III.F., Corrective Action Plan, is hereby replaced.

F. Corrective Action Plan

1. Contractor shall ensure 100% of the deliverables identified in Section II.D. are performed pursuant to contract requirements.
2. If at any time the Contractor is notified in writing by the ElderSource Contract Manager that it has failed to correctly, completely, or adequately perform contract deliverables identified in Section II.D., or ElderSource identifies deficiencies requiring correction during monitoring, the Contractor will have ten (10) business days to complete and submit a Corrective Action Plan (CAP) or a Corrective Action Management Plan (CAMP), or both to the ElderSource Contract Manager. The Contractor shall use the CAP or CAMP template provided by ElderSource, follow the directions, and ensure it is fully completed. No extension of the CAP or CAMP submission shall be effective unless approved in writing by the ElderSource Contract Manager.
3. The CAP or CAMP must specifically address each identified deficiency and provide a detailed description of the corrective actions to be taken and the specific date(s) or timeline(s) by which each deficiency will be fully resolved. The ElderSource Contract Manager must review and approve objectives, action steps, and the proposed timeline(s) for resolution in writing. The Contractor will be held to the completion deadlines in the approved CAP or CAMP. No extension of the resolution timeline shall be effective unless approved in writing by the ElderSource Contract Manager.
4. Upon receipt of the Contractor's CAP or CAMP, ElderSource will review for completeness. If ElderSource determines that the CAP or CAMP is incomplete, ElderSource will return the CAP or CAMP to the Contractor. The Contractor will have one opportunity to complete and resubmit a revised Plan within ten (10) business days.
5. If the Contractor fails to timely submit a completed CAP or CAMP to ElderSource within ten (10) business days, the Department shall impose financial consequences specified in Section III.G.
6. If the Contractor fails to correct each identified deficiency by the deadline within the ElderSource-approved CAP or CAMP, ElderSource shall impose financial consequences as specified in Section III.G.
7. The CAP and/or CAMP shall survive the expiration or termination of the applicable contract period and shall remain open, enforceable, and ongoing into any subsequent contract period until all required corrective actions have been completed to the ElderSource's satisfaction.

8. The CAP and/or CAMP may be closed in its entirety only after all identified deficiencies have been fully corrected and verified to ElderSource's satisfaction. Closure shall not be effective until the ElderSource Contract Manager provides approval in writing.
6. Attachment I, Section III.G., Financial Consequences, is hereby replaced.

G. Financial Consequences

ElderSource will withhold or reduce reimbursement as a financial consequence required by section 215.971(1), Florida Statutes, if the Contractor fails to perform the deliverables to the satisfaction of ElderSource. The deliverables are set forth in Section II.D. Any financial consequence shall only be deducted from the total funds amount for current year administration costs reimbursable to the Contractor as shown on Attachment X Budget Summary of this Contract. The financial consequence shall begin the first day after written notice of financial consequence is provided to the Contractor and continue until the Contractor corrects the deficiency to the satisfaction of ElderSource. Unless otherwise noted below, the reduction in current year administration costs shall be in the following amounts: \$50 per day for 1 to 30 business days late; \$75 per day for 31 to 60 business days late; \$100 per day for 61 to 90 business days late; and \$200 per business day for every day thereafter until the deficiency is corrected. The reduction of payment will be deducted from each subsequent invoice received from the Contractor and shall remain in effect until the deficiency is corrected. The following financial consequences will be imposed:

1. **Section II.A.1-2. Client Eligibility Determination and Targeting and Screening New Clients for Service Delivery and Section II.D.1. Delivery of Services to Eligible Clients:** Failure to comply with established assessment and prioritization criteria, as evidenced by eCIRTS reports, will result in a reduction of current year administration costs in the amounts described above. The reduction of payment will begin on the first business day following ElderSource's written notification to the Contractor of the deficiency.
 2. **Section II.D.2. Provision of Services:** Failure to provide services in accordance with the current DOEA Programs and Services Handbook, the service tasks described in Section II.A., and Attachment XVI, or failure to submit required documentation will result in a reduction of current year administration costs in the amounts described above. The reduction of payment will begin on the first business day following ElderSource's written notification to the Contractor of the deficiency.
 3. **Section II.D.3. Administrative Responsibilities:** Failure to perform management and oversight of program operations will result in a reduction of current year administration costs in the amounts described above. The reduction of payment will begin the first business day following ElderSource's written notification to the Contractor of the deficiency.
 4. **Section III. F. Corrective Actions Required by ElderSource:** Failure to submit a CAP or CAMP within ten (10) business days after written notification of a deficiency by ElderSource's Contract Manager will result in a reduction of current year administration costs until the CAP or CAMP is received and accepted by ElderSource. Failure to correct a deficiency by the date or deadline specified in any open CAP or CAMP will result in a reduction of current year administration costs until the deficiency is satisfactorily corrected. The reduction shall be in the amounts described above.
 5. **Attachment XI Invoice Schedule and Title III-D Programmatic Reporting Schedule:** Failure to submit invoices and reports by the submission date listed in Attachment IX will result in a reimbursement reduction of \$50 for every business day the invoice was late until required invoice or report is submitted. The reduction shall commence the first business day following the deadline and shall continue until the required documentation is submitted to ElderSource.
 6. **Section II.E.4. Surplus/Deficit Report:** Failure to submit the Surplus/Deficit Report by the 12th of each month will result in a reimbursement reduction of \$50 for every business day the report was late until the required report is submitted. The reduction shall commence the first business day following the deadline and shall continue until the required documentation is submitted to ElderSource.
 7. **eCIRTS Cleanup Reports:** Failure to complete eCIRTS Cleanup Reports, submit Program Income data, and submit confirmation of completion to ElderSource, by the date directed by ElderSource will result in a reimbursement reduction of \$50 for every business day the cleanup was not completed, data was not submitted, and the confirmation was late until the required report is submitted. The reduction shall commence the first business day following the deadline and shall continue until the required documentation is submitted to ElderSource.
 8. **Exceptions to Financial Consequences:** Any exception to a financial consequence must be approved in writing by the Contract Manager including a reason for the exception. Any reduction to a financial consequence does not waive any ElderSource rights or remedies under the Contract.
7. Attachment II, Exhibit 2, Funding Summary, is hereby replaced.
 8. Attachment VIII, Budget Summary, is hereby replaced.

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Amendment Incorporation and Order of Precedence

This Amendment, together with all exhibits and attachments hereto, is incorporated into and made a part of the Contract. In the event of any conflict or inconsistency between the provisions of this Amendment and the provisions of the Contract or any prior attachments thereto, the provisions of this Amendment shall control and supersede the conflicting provisions of the Contract. All provisions of the Contract and any attachments thereto that do not conflict with this Amendment shall remain in full force and effect and shall continue to be performed in accordance with their original terms.

IN WITNESS THEREOF, the Parties have caused this seven (7) page Amendment to be executed by their officials as duly authorized, and agree to abide by the terms, conditions and provisions of Contract A026-FCBCC as amended. This Amendment is effective on the last date the Amendment has been signed by both Parties.

**CONTRACTOR: FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS**

**NORTHEAST FLORIDA AREA AGENCY ON AGING,
INC. D/B/A ELDERSOURCE**

SIGNED BY: _____

NAME: ADAM MENGEL _____

TITLE: INTERIM COUNTY ADMINISTRATOR _____

DATE: _____

SIGNED BY: _____

NAME: LINDA J. LEVIN _____

TITLE: CHIEF EXECUTIVE OFFICER _____

DATE: _____

Federal Tax ID: 59-6000605

UEI: G2HWL4MXLG69



ATTACHMENT II
EXHIBIT 2 - FUNDING SUMMARY

Note: Title 2 CFR Part 200, as revised, and Section 215.97, F.S. require that the information about Federal Programs and State Projects included in Attachment II, Exhibit 1, be provided to the recipient. Information contained herein is a prediction of funding sources and related amounts based on the contract budget.

1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS CONTRACT CONSIST OF THE FOLLOWING:

GRANT AWARD (FAIN#): 2601FLOASS, 2601FLOACM, 2601FLOAHD, 2601FLOAPH, 2601FLOAFC, 2601FLOANS			FEDERAL AWARD DATE:
UEI NUMBER: LKL7TZNCQ5K4			
PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
Older Americans Act Title III B – Support Services	U.S. Health and Human Services	93.044	\$151,514.40
Older Americans Act Title III C1 – Congregate Meals	U.S. Health and Human Services	93.045	\$68,049.65
Older Americans Act Title III C2 – Home Delivered Meals	U.S. Health and Human Services	93.045	\$116,852.26
Older Americans Act Title III E – Caregiver Support Services	U.S. Health and Human Services	93.052	\$51,670.62
Older Americans Act Nutrition Services Incentive Program (NSIP)	U.S. Health and Human Services	93.053	\$18,757.02
TOTAL FEDERAL AWARD			\$406,843.96

ATTACHMENT II
EXHIBIT 2 - FUNDING SUMMARY

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS CONTRACT ARE AS FOLLOWS:

FEDERAL FUNDS:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

OMB Circular A-133 – Audits of States, Local Governments, and Non-Profit Organizations

2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS CONTRACT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS

PROGRAM TITLE	FUNDING SOURCE	CFDA	AMOUNT
TOTAL STATE AWARD			

STATE FINANCIAL ASSISTANCE SUBJECT TO SECTION 215.97, F.S.

PROGRAM TITLE	FUNDING SOURCE	CSFA	AMOUNT
Older Americans Act Administration	General Revenue	N/A	\$406,843.96
TOTAL AWARD			\$406,843.96

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS CONTRACT ARE AS FOLLOWS:

STATE FINANCIAL ASSISTANCE

Sections 215.97 & 215.971, F.S., Chapter 69I-5, F.A.C, State Projects Compliance Supplement

Reference Guide for State Expenditures

Other fiscal requirements set forth in program laws, rules and regulations

**ATTACHMENT VIII
BUDGET SUMMARY**

Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
O3C1	CNML	A026-FCBCC.A1	1/1/2026	12/31/2026	\$52,333.05	\$17.71	2,955
O3C1	CNMLG	A026-FCBCC.A1	1/1/2026	12/31/2026	\$301.07	\$17.71	17
O3C1	NTED	A026-FCBCC.A1	1/1/2026	12/31/2026	\$1,406.20	\$3.56	395
O3C1	NTSC	A026-FCBCC.A1	1/1/2026	12/31/2026	\$3,905.40	\$65.09	60
O3C1	OTR	A026-FCBCC.A1	1/1/2026	12/31/2026	\$158.40	\$15.84	10
O3C1	SA	A026-FCBCC.A1	1/1/2026	12/31/2026	\$9,944.00	\$24.86	400
				Program Total	\$68,049.65		
Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
O3C2	EHDM	A026-FCBCC.A1	1/1/2026	12/31/2026	\$0.00	\$15.36	-
O3C2	HDM	A026-FCBCC.A1	1/1/2026	12/31/2026	\$107,520.00	\$15.36	7,000
O3C2	NTED	A026-FCBCC.A1	1/1/2026	12/31/2026	\$5,358.34	\$5.57	962
O3C2	SCAS	A026-FCBCC.A1	1/1/2026	12/31/2026	\$3,971.52	\$47.28	84
				Program Total	\$116,852.26		
Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
OA3B	HMK	A026-FCBCC.A1	1/1/2026	12/31/2026	\$48,664.98	\$29.71	1,638
OA3B	PECA	A026-FCBCC.A1	1/1/2026	12/31/2026	\$12,039.72	\$39.09	308
OA3B	TRS	A026-FCBCC.A1	1/1/2026	12/31/2026	\$90,794.56	\$26.72	3,398
OA3B	TRSM	A026-FCBCC.A1	1/1/2026	12/31/2026	\$0.00	\$26.72	-
				Program Total	\$151,514.40		
Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
OA3E	RESF	A026-FCBCC.A1	1/1/2026	12/31/2026	\$0.00	\$16.32	-
OA3E	RESP	A026-FCBCC.A1	1/1/2026	12/31/2026	\$43,893.32	\$37.97	1,156
				Program Total	\$43,893.32		
Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
OA3EG	CTSG	A026-FCBCC.A1	1/1/2026	12/31/2026	\$1,291.92	\$53.83	24
OA3EG	EDUCG	A026-FCBCC.A1	1/1/2026	12/31/2026	\$1,291.92	\$53.83	24
				Program Total	\$2,583.84		
Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
OA3ES	SCSM	A026-FCBCC.A1	1/1/2026	12/31/2026	\$5,194.70	Variable	-
				Program Total	\$5,194.70		
				3E Contract Total	\$51,670.62		
Program	Service	Contract No	Start Date	End Date	Contract Amount	Unit Rate	Units
NDP	CNML	A026-FCBCC.A1	1/1/2026	12/31/2026	\$9,378.51	\$0.72	13,026
NDP	HDM	A026-FCBCC.A1	1/1/2026	12/31/2026	\$9,378.51	\$0.72	13,026
				Program Total	\$18,757.02		
			Contract Total		\$406,843.96		

RESOLUTION 2026 - __

**A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF FLAGLER COUNTY,
FLORIDA, TO AMEND THE GENERAL FUND
BUDGET FOR FISCAL YEAR 2025-26 TO
RECOGNIZE AND APPROPRIATE
UNANTICIPATED REVENUE**

WHEREAS, it is necessary to increase the General Fund 1001 to receive unanticipated grant revenue from the Older American Act (OAA) Grant; and

WHEREAS, Section 129.06, Florida Statutes, authorizes the Board of County Commissioners to amend, by resolution, its budget to provide for the receipt and expenditure of unanticipated funds.

NOW, THEREFORE, BE IT RESOLVED by the Flagler County Board of County Commissioners that the General Fund 1001 is hereby amended, and the appropriation and expenditures reflected in Exhibit A, attached hereto and incorporated herein, is approved. This Resolution shall take effect upon its adoption.

DULY ADOPTED in regular session, this 13th day of July 2026.

FLAGLER COUNTY BOARD OF
COUNTY COMMISSIONERS

By: _____
Leann Pennington, Chair

ATTEST:

Tom Bexley, Clerk of the Circuit
Court and Comptroller

APPROVED AS TO FORM:



Sarah E. Spector, Assistant County
Attorney

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION			PREV	BUDGET	AMENDED	
ACCOUNT					LINE	DESCRIPTION	EFF DATE	BUDGET	CHANGE	BUDGET	ERR
YEAR-PER		JOURNAL	EFF-DATE	REF 1	REF 2	SRC	JNL-DESC	ENTITY	AMEND		
2026	09	93768	06/23/2026	114		BUA	HHSOAAURR	1	2		
1	00105011	534003			GenFund/Sen Srvs		Other Cont Svcs - Title IIIB		148,813.00	10,643.00	159,456.00
	1001-105-0501-569300-560-56-000-000-534003-								06/23/2026		
2	00113316	331690			General Fund		Fed Grt-Hum Srv-Other		-354,204.00	-10,643.00	-364,847.00
	1001-001-0000-331690-330-00-000-000-331690-								06/23/2026		
** JOURNAL TOTAL									0.00		

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: MCatalano

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2026	9	93768												
BUA	1001-105-0501-569300-560-56-000-000-534003-									Other Cont Svcs - Title IIIB	5		10,643.00	
	06/23/2026 HHSOAAURR	114								T				
	HHS - Older American Act Amendment A026-FCBCC.A1 - 7/13/26													
	Increase OAA 3B grant funding													
BUA	1001-001-0000-331690-330-00-000-000-331690-									Fed Grt-Hum Srv-Other	5			10,643.00
	06/23/2026 HHSOAAURR	114								T				
													.00	.00
BUA	1001-000-0000-000000-000-00-000-000-241000-									Appropriations				10,643.00
	06/23/2026 HHSOAAURR	114												
BUA	1001-000-0000-000000-000-00-000-000-171000-									Estimated Revenues			10,643.00	
	06/23/2026 HHSOAAURR	114												
										SYSTEM GENERATED ENTRIES TOTAL			10,643.00	10,643.00
										JOURNAL 2026/09/93768 TOTAL			10,643.00	10,643.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
1001	General Fund	2026	9	93768	06/23/2026			
	1001-000-0000-0000000-000-00-000-000-171000-					Estimated Revenues	10,643.00	
	1001-000-0000-0000000-000-00-000-000-241000-					Appropriations		10,643.00
FUND TOTAL							10,643.00	10,643.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: MCatalano

PA JOURNAL SOURCE	PROJECT STRING	EFF DATE	GL YEAR/PER/JNL	REF1	REF2	REF3	REF4	T	AMOUNT
*****		06/23/2026	2026/9/93768						
PAB	SS26GRT003-OPR/GRANT	-SS/1001	-534003	114			T	HHSOAAURR	5
PAB	SS26GRT003-GRANT	-FED	-	114			T	HHSOAAURR	5
Project Expense String Totals									
SS26GRT003 Total:									10,643.00
Project FS String Totals									
SS26GRT003 Total:									-10,643.00
PROJECT JOURNAL GRAND TOTAL:									0.00
** END OF REPORT - Generated by Michael Catalano **									