

City of Palm Coast, Florida Agenda Item

Agenda Date: July 21, 2026

Agenda Item: H.2

Department CITY ADMINISTRATION
Division

Amount
Org/Account #

Subject: APPOINT MEMBERS TO THE CODE ENFORCEMENT BOARD

Presenter: Mayor and City Council

Attachments:
1. Applications (3)

Background:

The terms of four (4) regular board members and one (1) alternate member will expire on September 30, 2026. Additionally, there is currently a vacant alternate seat. This item is for City Council to appoint (4) regular board members and two (2) alternates to the Code Enforcement Board.

It is the intent of the Code Enforcement Board to promote, protect and improve the health, safety and welfare of the citizens of the City by authorizing the creation of administrative boards with authority to impose administrative fines and other noncriminal penalties to provide an equitable, expeditious, effective and inexpensive method of enforcing any codes and ordinances in force in the City, where a pending, or repeated violation continues to exist.

Section 2-205 (a) of the Code of Ordinances states that the City Council shall appoint a Code Enforcement Board with seven regular members and two alternate members who shall vote only when a regular member is unable to attend a meeting or hear a particular case or does not sit during a particular time of a meeting, which alternate members may attend meetings and sit without participating or voting with regard to other hearings. Members of the Enforcement Board shall be residents of the City and appointments shall be made on the basis of experience or interest in the subject matter jurisdiction of the Code Enforcement Board in the sole discretion of the City Council. The composition of the Enforcement Board shall, whenever possible, include an architect, a business person, an engineer, a general contractor, a subcontractor and a realtor.

Under Florida Statute 162.05(3)(b)(3), Code Enforcement Board terms are for three years.

Currently, the board is comprised of the following members:

Members	District	Term Expires	Occupation
Gennaro Arcamone	3	2026	Retired Property Management
Robert Calabrese	3	2026	Retired Law Enforcement

Andrew Dodzik	4	2027	Retired Civil Engineer
Paulette Hatfield	2	2026	Retired Business Owner
Charles Dean Roberts	2	2026	Retired Sales Representative
Geraldine Wright	3	2027	Retired Office Chief CAFDOT
Merritt Zucca	1	2027	Realtor
Alternates			
Jonathan Andrejczyk	2	2026	Tax Analyst
Vacant			

Applications were received from the residents listed below:

Applicant	District	Occupation	Reappointment
Paulette Hatfield	2	Retired Business Owner	Yes
Joshua Parker	3	Construction Superintendent	No
Charles Dean Roberts	2	Retired Sales Representative	Yes

Recommended Action:
APPOINT MEMBERS TO THE CODE ENFORCEMENT BOARD



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐	Beautification & Environmental Advisory Committee *	☐	Planning & Land Development Regulation Board ** ♠ *
☒	Code Enforcement Board *	☐	Volunteer Firefighters' Pension Fund Board *
☐	Citizen's Advisory Committee	☐	Bicycle and Pedestrian Advisory Committee
☐	Residential Drainage Citizen Advisory Committee *	☐	Charter Review Committee
☐	Parks & Recreation Advisory Board		
☐	Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry		

* Appointees must file a Financial Disclosure Form 1 at time of appointment and **ANNUALLY** thereafter with the Florida State Commission on Ethics.

** Appointees will also serve on the Citizens' Advisory Task Force

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT

☒ Yes ☐ No

1. PERSONAL

Name: Paulette B. Hatfield E-mail address: hatfieldpaulette@aol.com
 Residence Address: 18 Flame Tree Court District # 2
 City: Palm Coast State: Florida Zip: 32137
 Mailing Address (If Different from Residence): P.O. Box 321787
 Home Phone: 713-594-3583 Business Phone: -

Date of Birth: June 28, 1945

Place of Birth: Detroit, Michigan

How long have you been a permanent resident of Palm Coast? 2011 (moved in 2006 from Jax)

What year did you become a continuous resident of the City of Palm Coast? 2011 (retired and stayed in (Stayed with my Dad since 1985/1992 when we bought Palm Coast) 1st house)

List all places of residence for the last five years.

Address	City & State	From	To
<u>10 Flametree Court, Palm Coast, Florida</u>		<u>2006</u>	<u>present</u>

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☒ Yes ☐ No

If yes, explain: Paulette Badenstedt (married in 1981)

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: travel Consultant

Occupation: Travel agency Owner Current Employer: Retired

Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address Type of Business Occupational Title Period of Employment

Retired

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No

If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position Employee Agency Period of Employment

3. EDUCATION

High School: Bloomfield Hills High School Year Graduated: 1963
Name & Location

List postsecondary educational institutions or programs attended:

Name & Location	Dates Attended	Certificate/Degrees Received
<u>Wayne State University</u>	<u>1963-'66</u>	<u>Detroit, Michigan</u>
<u>The Travel Institute</u>	<u>1972</u>	<u>GC-Certified Travel Consultant</u>

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☒ Yes ☐ No

If yes, which Board or Committee? Code Enforcement Board March 2025-Sept 2026 term
Palm Coast Citizen's Academy Ambassador May 2024 to present

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)
Palm Coast Citizen's Academy, Flagler County Citizen's Academy
Sheriff's Citizen's Academy all 2024 to present

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

I am honored to have been appointed to the Code Board Unanimously.
I have only missed one meeting to attend my husband's memorial.
My term expires in September 2026 and I would be honored to
be reappointed for a three year term. My knowledge of
the City's codes and ordinances allows to help educate
the residents and be a team Board member.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

Have you ever been elected or appointed to any public office? If yes, list below: ☒ Yes ☐ No

Office Title	Date of Election or Appointment	Term of Office	Level of Government
Board Member of Code Enforcement Board	February 2025	March 25 - Sept '26	

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business	Relationship to the Business	Business Relationship to Agency

Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? ☐ Yes ☒ No If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

License/certificate Title & No.	Original Date of Issuance	Issuing Authority	Disciplinary Action/Date

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

Already being a Code Boded Member for over a year + half has provided me with the insight and experience to move forward and continue to add wisdom to the Code Board. I love this city and wish to be the best advocate in the future!

What is your understanding of the relationship of this Board or Committee to the City Council?

As a Board member, we help the City of Palm Coast to educate the residents as to the City's Ordinances and preserve the beauty of Palm Coast. The City Council sets the rules and the Board tries to educate the residents.

7. REFERENCES – Please list three references (business and/or personal)

ED Fuller 5 Cherokee Court, Palm Coast, Florida 859-285-0585

Name, Address & Telephone Number

Robin Moroni 92 Esperanto Dr, Palm Coast, Florida 609-605-0997

Name, Address & Telephone Number

Linette Gonzalez 207 Hametree Court, Florida 386-246-9954

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

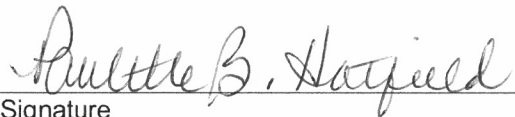
☒ Yes

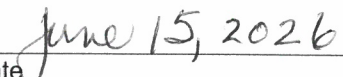
☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.


Signature


Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk.

RETURN TO: City Clerk
City of Palm Coast
160 Lake Ave.
Palm Coast, Florida 32164

PHONE: 386-986-3713

EMAIL: cityclerk@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

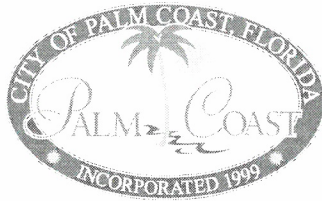
From: PAULETTE HATFIELD hatfieldpaulette@aol.com
Subject: To the Palm Coast City Council
Date: Jun 22, 2026 at 7:58:57 AM
To: PAULETTE HATFIELD hatfieldpaulette@aol.com

I am very interested in being reappointed to the Code Enforcement Board but am unable to attend the July 20 Council meeting to speak on my behalf.

Please accept my application and know that I wish to continue volunteering for the Board to help my Community.

In gratitude, Paulette Hatfield

A handwritten signature in cursive script that reads "Paulette Hatfield". The signature is written in dark ink and is positioned below the typed name "Paulette Hatfield".



VOLUNTEER BOARD AND COMMITTEE APPLICATION

Thank you for your interest in serving the City of Palm Coast.

Your completion of this application is necessary so that the members of the City Council can thoroughly review each application as part of their consideration of your appointment.

Please be advised that background screening of all applicants is required.

Résumés may be attached.

Please check the Board/Committee/Council for which you are applying:

☐ Beautification & Environmental Advisory Committee*	☐ Planning & Land Development Regulation Board* ♠
☒ Code Enforcement Board*	☐ Volunteer Firefighters' Pension Fund Board*
☐ Leisure Services Advisory Committee	
☐ Flagler County Housing Task Force/Affordable Housing Advisory Council: ☐ Citizen from the City of Palm Coast representing essential services personnel ☐ Representative of residential home building industry	
☐ River to Sea Transportation Planning Organization Advisory Committees: ☐ Citizens Advisory Committee (CAC) ☐ Bicycle and Pedestrian Advisory Committee (BPAC)	

* Appointees must file a Financial Disclosure Form 1 with the City Clerk at time of appointment and **ANNUALLY** thereafter with the Flagler County Supervisor of Elections.

♠ Requires at least one board member to be appointed from **EACH** City Council District, when possible.

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

RE-APPOINTMENT ☐ Yes ☒ No

1. PERSONAL

Name: Joshua Parker E-mail address: peak2pier@yahoo.com

Residence Address: 9 Slate Blue Place District # 3

City: Palm Coast State: FL Zip: 32114

Mailing Address (If Different from Residence): N/A

Home Phone: (619) 980 5063 Business Phone: _____

Date of Birth: 05/21/1975 Place of Birth: Oklahoma City, Oklahoma

How long have you been a permanent resident of Palm Coast? 10 years

What year did you become a continuous resident of the City of Palm Coast? 2017

List all places of residence for the last five years.

Address	City & State	From	To
See Resume			

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☐ No

If yes, explain: N/A

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: N/A

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: _____

Occupation: _____ Current Employer: _____

Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

Employer & Address	Type of Business	Occupational Title	Period of Employment
SEE Resume			

Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☒ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

Position	Employee Agency	Period of Employment
N/A		

3. EDUCATION

High School: _____ Year Graduated: _____
Name & Location

List postsecondary educational institutions or programs attended:
Name & Location Dates Attended Certificate/Degrees Received

SEE Resume		

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: N/A

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee? ☐ Yes ☒ No
If yes, which Board or Committee? _____

N/A

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

Palm Coast Little League

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

Homeowner and previous construction manager in the city of Palm Coast, I have spoken with hundreds of residents and have come to learn and know what complaints need addressed.

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☐ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☐ Yes ☒ No

N/A

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

Office Title Date of Election or Appointment Term of Office Level of Government

N/A

Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

Name of Business

Relationship to the Business

Business Relationship to Agency

N/A

How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

I am a decision maker. I have volunteered in the community. I have a deep understanding of the wants and needs of the community. I am experienced in residential builds and I am heavily involved in caring for my residence.

What is your understanding of the relationship of this Board or Committee to the City Council?

The board brings ideas & feed back to the City Council. The board makes suggestions as a representative of the community on a volunteer basis to the elected officials of the City Council.

7. REFERENCES – Please list three references (business and/or personal)

Name, Address & Telephone Number

Attached with Resume

Name, Address & Telephone Number

Name, Address & Telephone Number

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

☒ Yes

☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.



Signature

6/24/2026

Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk's Office.

RETURN TO:	City Clerk's Office City of Palm Coast 160 Lake Avenue Palm Coast, Florida 32164	PHONE:	386-986-3713
		FAX:	386-986-3714
		EMAIL:	CityClerk@palmcoastgov.com
		WEBSITE:	www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.

*Should you not be selected at this time, your application will be kept on file for consideration for six (6) months.
Should you wish to be considered for another board, committee, or task force during that time,
you must contact the City Clerk's Office and request reconsideration.*

Joshua L. Parker | Executive Bio

Construction Superintendent & Project Manager Palm Coast, FL | (619) 980-5063 | PEAK2PIER@YAHOO.COM

Professional Overview

Joshua is a highly organized and reliable construction professional with over 8 years of dedicated experience in Superintendent and Construction Management roles. He possesses a proven track record of managing diverse project types, including high-density ground-up multifamily developments, luxury custom builds, and large-scale residential communities. Known for his proactive problem-solving and commitment to quality, Joshua excels at navigating complex logistical challenges—including pandemic-related supply chain disruptions—while maintaining high standards and transparent communication.

Core Expertise

- **Project Leadership:** Full lifecycle oversight from site stabilization to Certificate of Occupancy (CO).
- **Large-Scale Financial Oversight:** Direct management of capital projects valued at over **\$43M**.
- **Operational Excellence:** Expert utilization of BuildPro and Mark Systems (ECI) for scheduling and vendor management.
- **Compliance & Safety:** Deep knowledge of Florida Building Codes and municipal inspections; **OSHA 30-Hour Construction Safety** certified.

Key Career Achievements

DLP Capital | On-Site Project Superintendent

- **\$43M Multifamily Development:** Spearheaded the ground-up construction of a 97-unit duplex community.
- **Operational Efficiency:** Coordinated dozens of specialized subcontractors and vendors to maintain aggressive timelines.

SeaGate Homes | Construction Manager

- **Mass Portfolio Management:** Managed a diverse portfolio of 200+ residential units ranging from \$200k to \$800k+.
- **Community Leadership:** Acted as the multi-year lead for the Matanzas Lakes (107 homes) and Matanzas Coves (50 homes) subdivisions.
- **Quality Assurance:** Managed the "Vertical-to-Warranty" pipeline with a focus on zero-defect handovers and high customer satisfaction.

Adams Homes | Construction Superintendent

- **Logistical Coordination:** Simultaneously directed 20 concurrent builds across multiple geographic locations.

Community & Leadership

Joshua has been an integral part of the community as a **Volunteer Coach for Palm Coast Little League** since 2020. He is recognized by league leadership and peers for his integrity, fairness, and ability to serve as a positive role model while teaching teamwork and respect for the game.

Joshua L. Parker

Palm Coast, FL 32164 | (619) 980-5063 | peak2pier@yahoo.com

Professional Summary

Organized Construction and Management professional with over **8 years of experience** in superintendent roles. Expertise in managing single family residence to large-scale projects from inception to completion, including a **\$43M+ multifamily development**. Skilled in subcontractor coordination, schedule optimization, and maintaining high-quality standards. Recognized for delivering projects on time and within budget while ensuring 100% compliance with building codes.

Core Competencies

- **Construction Types:** Ground-up, Multifamily (Duplex), Single-Family (Production, Spec, Semi-Custom, Custom, Luxury Residential). Ranging from mid \$200k-\$800k+
- **Project Leadership:** Operations Management, Project Management, Budget Management (\$43M+), Schedule Optimization, Co-procurement, Warranty Oversight.
- **Technical & Safety:** OSHA 30-Hour Construction Safety, BuildPro, Mark Systems (ECI), Google Workspace, Google Project, Microsoft Office.
- **Operational Excellence:** Site Management, Office Management, Site Logistics, Subcontractor Management, Relationship Management, Quality Control.

Professional Experience

DLP Capital | On-Site Project Superintendent | 12/2024 – 01/2026

- Spearheaded ground-up construction of a **97-unit duplex apartment community** valued at **\$43M**, managing all phases from site stabilization to vertical completion.
- Supervised build-outs, ensuring **100% compliance** with multifamily building codes and high-density specifications.
- Coordinated dozens of staff, specialized vendors and subcontractors to align efforts with aggressive timelines on large-scale capital project.
- Managed the change order process, including pricing, negotiation, and resource allocation to maintain budget integrity.

SeaGate Homes | Construction Manager / Superintendent | 10/2018 – 10/2024

- Managed a **200+ residential unit portfolio** in scattered lots up to 3,500 sq. ft..
- Served as lead for 2 years on **Matanzas Lakes (107 homes)** and directed a 6-month lifecycle for **Matanzas Coves (50 homes)**.

- Navigated project timelines through pandemic-related supply chain disruptions by maintaining continuous client communication.
- Managed the "Vertical-to-Warranty" pipeline, prioritizing **zero-defect handovers** to enhance customer satisfaction.

Adams Homes | Construction Superintendent | 10/2017 – 10/2018

- Directed **20 concurrent builds** across multiple locations, managing complex logistical trade scheduling for scattered-lot production.
- Delivered homes on strict timelines to meet rapid production delivery targets.
- Supervised subcontractors to maintain quality, safety, and workflow efficiency.

Lakeview Estates | Maintenance Supervisor | 02/2017 – 09/2017

- Supervised daily maintenance operations, staff schedules, and property ground maintenance for a large estate.
- Conducted regular safety inspections and managed inventory for tools and equipment.

Self-Employed / Business Owner | Operations Manager | 01/2009 – 01/2016

- Directed operations for multiple ventures (JPLandscapes, Peak2Pier Board Sports, Parker Clean Out Services, and The BobbleShop SD), focusing on operational efficiency and client relations.

Key Technical Expertise

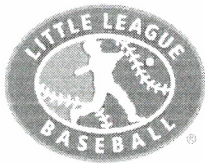
- **Site Operations:** Planning, site mobilization, final punch-out, and certificate of occupancy (CO) procurement.
- **Safety & Compliance:** Implementation of Company Safety Programs, regular site safety audits, and tool-box talks.
- **Administrative Proficiency:** Authoring daily logs, job diaries, and bi-weekly subcontractor payment approvals.

Education & Community Leadership

- **High School Diploma** | Del City High School, Del City, OK
- **Coursework in Police Sciences** | Oklahoma State University, Oklahoma City, OK
- **Volunteer Coach** | Palm Coast Little League (2020–2025)

Josh Parker References

- **Aaron Daley**, SeaGate Homes, Vice President of Construction
(386)931-5781 Adaley@SeaGateHomes.com
- **Bob Smith**, SeaGate Homes, Director of Construction
(386)931-6171 Bsmith@SeaGateHomes.com
- **James Manford**, RBI Homes, Previous Coworker at SeaGate Homes
(386)346-5405
- **Johanna Gutierrez**, Friend
(305)989-8594
- **Lou Marino**, SeaGate Homes Construction Manager
(386)931-6563 LMarino@SeaGateHomes.com
- **Mark Mac Farlane**, Friend, Assistant Coach (Palm Coast Little League)
(386)264-2090
- **Nick Bower**, SeaGate Homes, Construction Manager, Friend
(386)405-1160 NBower@SeaGateHomes.com
- **Paul King**, Friend, Assistant Coach & Head Coach (Palm Coast Little League)
(386)585-0377 Pking003@protonmail.com
- **Zach Johnson**, DLP Capital, Assistant Superintendent
(910)585-0377 zach.johnson1994@outlook.com



December 2, 2024

To Whom This May Concern,

I trust this letter finds you well. I am writing to bring to your attention the commendable efforts of Josh Parker, who has been a volunteer coach for Palm Coast Little League since 2020.

Josh has been an integral part of our community, dedicating time and expertise to coaching baseball teams and actively engaging in our community.

Through his role as a coach, Josh has not only demonstrated a profound understanding of the sport but has also exhibited qualities of fairness, integrity, and leadership. These attributes have not only enriched the sporting experiences of our players but have also positively influenced our community.

I appreciate your time and consideration in reviewing this letter. If you require any additional information or references, please feel free to contact me at PalmCoastLittleLeague1@gmail.com.

Thank you for your attention to this matter, and we look forward to the continued support of individuals like Josh who make the time for our teams, but also teach them to respect and love the game of baseball.

Best regards,

A handwritten signature in black ink, appearing to read "Tiffany Schmidt".

Tiffany Schmidt
Palm Coast Little League President
(320) 247-3476

Zachary Johnson

March 06, 2026

RE: Professional Reference for Joshua Parker

To Whom It May Concern,

I am pleased to write this letter of recommendation for Joshua Parker based on my experience working under his leadership at DLP Capital. During my time working with Joshua while he served as a Project Superintendent, I had the opportunity to see firsthand the level of professionalism, leadership, and dedication he brings to every project and every member of his team.

Joshua consistently demonstrated exceptional organizational skills and a deep understanding construction management. He maintained clear communication across crews, subcontractors, and management, ensuring that projects stayed on schedule and met high quality standards. His ability to coordinate multiple moving parts on a job site while maintaining safety and efficiency made him a respected leader among the entire team.

One of Joshua's strongest qualities is his leadership style. He leads by example, remaining calm under pressure and always willing to step in to solve problems when challenges arise. He treats every member of the team with respect and encourages collaboration, which creates a positive and productive work environment. As someone who reported to him, I always felt supported and motivated to perform at my best.

Joshua also has a strong eye for detail and a commitment to doing things the right way the first time. His knowledge of construction processes, scheduling, and jobsite management helped ensure that projects were completed efficiently and to a high standard. His dedication to accountability and quality control was evident in every project he managed.

I highly recommend Joshua Parker for any role requiring strong leadership, project management expertise, and commitment to excellence in construction. Any organization would benefit from his experience, integrity, and ability to lead teams successfully.

Please feel free to contact me if additional information is needed.

Sincerely,

Zachary Johnson

910-705-2073

zach.johnson1994@outlook.com

Date of Birth: 5/10/40 Place of Birth: PATRASON, N.J.

How long have you been a permanent resident of Palm Coast? 27 yrs

What year did you become a continuous resident of the City of Palm Coast? 1979

List all places of residence for the last five years.

Address	City & State	From	To
<u>18 COLCHESTER LANE</u>	<u>PALM COAST</u>	<u>FLA</u>	<u>32137</u>

Are you a registered voter in Flagler County? ☒ Yes ☐ No

Have you ever used or been known by any other legal name? ☐ Yes ☒ No

If yes, explain: _____

Are you a citizen of the United States? ☒ Yes ☐ No

If no, explain: _____

If you are a naturalized citizen of the United States, date of naturalization: _____

2. EMPLOYMENT HISTORY (A résumé may be attached at the option of the applicant) (If retired, please still list your previous occupation and employment history.)

If retired, please list your occupation before retirement: BLOG MAT'L SALES

Occupation: _____ Current Employer: _____

Current Business Address: _____

City State Zip Phone #

List all of your employment history during the last five years. Include employers' name, business address, type of business, occupation, or job title and period(s) of employment.

<u>Employer & Address</u>	<u>Type of Business</u>	<u>Occupational Title</u>	<u>Period of Employment</u>
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Have you ever been employed by any state, district, or local governmental agency in Florida? ☐ Yes ☐ No
If yes, identify the position(s), the name(s) of the employing agency and the period of employment.

<u>Position</u>	<u>Employee Agency</u>	<u>Period of Employment</u>
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3. EDUCATION

High School: FAIRLAND H.S. Year Graduated: 1958
Name & Location

List postsecondary educational institutions or programs attended:

Name & Location

Dates Attended

Certificate/Degrees Received

FAIRLEIGH DICKINSON UNIVER 1960

B.A. H. DEGREE BUS ADMIN

4. MILITARY SERVICE

Are you or have you ever been a member of the Armed Forces? ☐ Yes ☒ No

Date of Service: _____

Branch or Component: _____

Date and Type of Discharge: _____

5. INTEREST/ACTIVITIES/COMMUNITY AND/OR CIVIC INVOLVEMENT?

Are you currently or have you ever served on any City Volunteer Board or Committee?

☒ Yes ☐ No

If yes, which Board
or Committee?

CODE ENFORCEMENT

List any business, professional, occupational, civic, or fraternal organizations or community groups of which you have been a member during the past five (5) years.

Name of Organization(s)

6. QUALIFICATIONS FOR APPOINTMENT

State your experiences and interests or elements of your personal history that qualify you for this appointment.

CHAIRMAN CODE ENFORCEMENT

Have you received any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment? If yes, list below: ☐ Yes ☒ No

Do you currently hold any office or position (appointive, civil service, or other) with any government entity? If yes, list below: ☒ Yes ☐ No

COPR ENFORCEMENT

Have you ever been elected or appointed to any public office? If yes, list below: ☐ Yes ☒ No

<u>Office Title</u>	<u>Date of Election or Appointment</u>	<u>Term of Office</u>	<u>Level of Government</u>
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Have you or a business of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with City government, including the office or agency to which you have been appointed or are seeking appointment? ☐ Yes ☒ No If yes, explain below:

<u>Name of Business</u>	<u>Relationship to the Business</u>	<u>Business Relationship to Agency</u>
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Have you held or do you hold any occupational or professional licenses(s) in the State of Florida? ☐ Yes ☒ No
If yes, provide the information below. If any disciplinary action (fine, probation, suspension, revocation, disbarment, etc.) has been taken against you by the issuing authority, state the type and date of this action.

<u>License/certificate Title & No.</u>	<u>Original Date of Issuance</u>	<u>Issuing Authority</u>	<u>Disciplinary Action/Date</u>
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How do you believe that your education, experience, talents and skills will benefit the work of the Board or Committee and are you willing to act as a decision maker and not as an advocate, if required by law?

What is your understanding of the relationship of this Board or Committee to the City Council?

CODING ENFORCEMENT IS A COMPLETE DEPT. ALONG WITH
ANIMAL CONTROL

7. REFERENCES – Please list three references (business and/or personal)

BARBARA GROSSMAN, P.C. CODING ENFORCEMENT MGR
Name, Address & Telephone Number

DR MATT DORMAN, 9 PINE CONE DR, P.C. 32137
Name, Address & Telephone Number PHONE 445-~~9191~~ 9191

VINNY + GLORIA PILKINGTON, 82 FOXHALL LANE, P.C. FLA 32137
Name, Address & Telephone Number

DR ROOT, TOMOKA EYE, 21 HOSPITAL DR., P.C. 386-586-3711

8. ACKNOWLEDGMENT

If required by law, will you file a financial disclosure statement?

☒ Yes

☐ No

I understand the responsibilities associated with being a member of a City Board or Committee and that I may be subject to financial disclosure laws and ex parte communications rules and that I will be subject to the Code of Ethics for Public Officers and Employees and City rules of conduct.

I certify that I have adequate time to serve if appointed and that I will serve in accordance with the requirements of the Board or Committee to which I am appointed.

Further, by executing this application below, I am authorizing City staff to perform a personal background screening, which shall include a general criminal records check and other checks relative to the board or committee for which I am applying.

Charles Dean Roberts
Signature

6/19/2026
Date

NOTE: If you have questions concerning the duties and responsibilities of any of the above Boards or Committees please contact the City Clerk.

RETURN TO: City Clerk
City of Palm Coast
160 Lake Ave.
Palm Coast, Florida 32164

PHONE: 386-986-3713

EMAIL: cityclerk@palmcoastgov.com
WEBSITE: www.palmcoastgov.com

ALL CITY BOARDS AND COMMITTEES ARE SUBJECT TO THE SUNSHINE LAW AND PUBLIC RECORDS LAW.

SUNSHINE LAW: The primary purpose of Government in the Sunshine Law is to assure public access to the decision-making processes of public boards and commissions. The Sunshine Law extends to discussions and deliberations as well as to formal actions taken by boards and commissions.